

# Ohio Veterans Hall of Fame

## Nomination Guidelines

### Who's Eligible?

The Ohio Veterans Hall of Fame seeks to recognize those Ohioans who have worn the uniform of this Nation's Armed Forces, performed their military duties, and then continued to contribute to community, state and nation in an exemplary manner. These outstanding contributions may, for example, be in the areas of professional, civic, veterans' advocacy, political or contributions over the life of the nominee.

**Please note: The Ohio Veterans Hall of Fame is not intended to be a military hall of fame.**

### Requirements for submission of nomination packet:

1. The nominee must meet the following rules:
  - a. Must have been born in Ohio or lived in Ohio for a minimum of five years.
  - b. Must have received an honorable discharge from the U.S. Armed Forces and provide a copy verifying honorable veteran's service discharge papers (*e.g.* DD 214) with the nomination packet. If unable to retrieve discharge papers please give our office a phone call to see if we can assist with obtaining the proper discharge form at (614) 752-8941.
  - c. Be of good moral character and have no felony convictions.
2. For the submission process to uniformly portray the efforts and contributions of these great Ohio veterans, it is recommended that the nomination packet be completed in accordance with the following format.

**Section – 1 Ohio Veterans Hall of Fame Nomination Form:**  
Please insure the accuracy of the information on the nominee: including phone numbers and address. This form also requires the signature of the nominator to validate that the information is accurate and follows the nomination guidelines.

**Section – 2 Verification of Veteran's Status:**  
Please attach all copies of official documents verifying veteran's service (e.g. DD 214).

**Section – 3 Summary of Education and Training Accomplishments:**  
A simple chronology of education and training accomplishments  
(List or attach any significant achievements, recognitions, etc.)

**Section – 4 Summary of the Veteran's Professional or Employment History:**  
Please provide a simple chronology of professional and employment history. (You may attach any significant awards, recognition, etc. that may be pertinent to this item.)

**Section – 5 Summary of Veteran's Advocacy Contributions:**  
Summarize the contributions and recognition of the nominee in relation to veterans' advocacy or veterans' support programs or initiatives.  
(Examples may include the nominee's active involvement with veterans' organizations.)

**Section – 6 Summary of Civic Activities, and Contributions:**  
Summarize the nominee's civic affiliations and contributions (e.g. Rotary, Kiwanis, schools, political, fraternal, etc.)

**Section – 7 List any awards or honors:**  
(e.g. Presidential awards, Who's Who, Citizen of the Year, etc.)

**Section – 8 Give a simple narrative as to why you feel this individual should be considered for the Ohio Veterans Hall of Fame:**

This last section is where you tell the Selection Committee why your nominee should be recognized (e.g., civic contributions, veterans' advocacy, exemplary professional contributions, etc.)

3. **The nomination packet must not exceed ten (10) pages on 8-1/2" x 11" single-sided paper**, excluding discharge papers and required nomination form. **If the nomination packet exceeds ten (10) pages the nomination packet will not be considered by the Executive Committee and returned to the nominator.** Letters simply recommending your nominee for inclusion will not be considered. Multiple nominations for a single individual are discouraged.
4. Posthumous nominations are accepted
5. Nominations packets and attachments become the property of the Ohio Veterans Hall of Fame and will not be returned.
6. The Ohio Veterans Hall of Fame Executive Committee will review nominations. Recommendations for induction are submitted for approval to the Governor of the State of Ohio.

**Who is not eligible unless a waiver is granted?**

Employees of the Ohio Department of Veterans Services staff, all state elected officials and members of the General Assembly, the Ohio Veterans Hall of Fame Foundation, the Ohio Veterans Hall of Fame Executive Committee, and members of any County Veterans Service Commission are ineligible for induction into the Ohio Veterans Hall of Fame until two years after they have left their position. The executive committee may waive the two-year requirement for nominees over the age of seventy.

**Nomination packets must be received no later than  
June 30, 2009.**

**Mail Nomination packet to:**

**Ohio Veterans Hall of Fame  
Karen Kish, Coordinator  
77 South High Street, 7<sup>th</sup> Floor  
Columbus, OH 43215**

**Any questions or concerns please call (614) 752-8941 or email**

**[Karen.Kish@dvs.ohio.gov](mailto:Karen.Kish@dvs.ohio.gov)**

**Please visit our web site at:**

**[www.dvs.ohio.gov](http://www.dvs.ohio.gov)**