

# Ohio Veterans Hall of Fame

## 2019 Guidelines

*Honoring the post-military achievements of outstanding veterans*

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## Nomination Guidelines

The Ohio Veterans Hall of Fame recognizes the efforts of Ohio's distinguished men and women who have worn the uniform of our nation's armed forces and then continued to contribute to their communities, state and nation through exceptional acts of volunteerism, advocacy, professional distinction, public service and philanthropy. The nomination packet MUST focus on achievements and contributions outside of and beyond military service. This program is not intended to focus on what Ohio military members accomplished while in uniform.

### Who is eligible?

The veteran nominee must meet the following criteria:

- Must be a past or current Ohio resident
- Must have received an honorable discharge
- Must be of good moral character

### Common errors when submitting nomination packets:

- Packets exceed 10 pages
- Information focuses on military accomplishments rather than post-military achievements
- Packet is not organized by specified sections

### Definition of Veteran

The definition of veteran, Ohio Revised Code 5903.01 – Veterans means any person who has completed service in the armed forces, including the national guard of any state, or a reserve component of the armed forces, who has been discharged under honorable conditions from the armed forces or who has been transferred to the reserve with evidence of satisfactory service.

### For the Nominators:

Information in the packets shall not be falsified in any manner.

Include final discharge papers, such as DD Form 214. If nominee received several discharges please provide the final discharge paper with the nomination packet. Discharge papers can be requested from the National Personnel Records Center (NPRC), 9700 Page Blvd., St. Louis, MO, 63132, <http://www.archives.gov> or by calling 866-272-6272. You may also seek the assistance of your local County Veterans Service Office.

The nomination packet must not exceed 10 pages on 8.5" x 11" single sided paper – excluding nomination form and discharge papers. Packets that exceed 10 pages will be returned to the nominator.

Do not include original documents as nomination packets and attachments become the property of the Ohio Veterans Hall of Fame.

Do not include documents such as newspaper articles that lose legibility when copied. Rather, send a clean, legible 8.5" x 11" copy of the article or document.

Posthumous nominations will be accepted.

The Ohio Veterans Hall of Fame Executive Committee will review nominations late summer. Recommendations for induction are submitted for review to the Governor of the State of Ohio. Finalists and their nominees will be notified in September. Nominators of veterans who were not selected will be notified.

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### **Who is not eligible for induction into the Hall of Fame?**

All state elected officials, members of the General Assembly, members of the Governor's staff, the director of the Ohio Department of Veterans Services, members of the Ohio Veterans Hall of Fame Executive Committee, members of the Ohio Veterans Hall of Fame Foundation and members of any County Veterans Service Commission are ineligible for induction into the Ohio Veterans Hall of Fame until two years after they have left their positions. The executive committee may waive the two-year requirement for nominees over 70 years of age.

## Nomination Packets

For the submission process to uniformly portray the post-military achievements and accomplishments of these great Ohio veterans, the nomination packet must adhere to the following format. Please label sections accordingly.

### **Section 1 Ohio Veterans Hall of Fame Nomination Form**

This form requires the signature of the nominator to validate that the information is accurate.

### **Section 2 Verification of Veterans Status**

Attach a certified copy of the nominee's final discharge papers such as DD Form 214.

### **Section 3 Summary of Post-Military Achievements**

Examples include exemplary professional distinction; contributions through educational, fraternal, faith, veteran and service organizations; political office; public service; volunteerism; philanthropy and more.

### **Section 4 Post-Military Awards and Honors**

Provide a list and highlights/significance of awards and honors. Examples include Presidential awards, Citizen of the Year, Veteran of the Year, significant milestones, etc.

### **Section 5 Summary of Education and Training Accomplishments**

Include a chronology of education and training accomplishments.

### **Section 6 Narrative Detailing the Veteran's Overall Accomplishments and Achievements**

Provide a comprehensive narrative detailing why this Ohio veteran should be considered for the Ohio Veterans Hall of Fame. Approximately 500 words. If space allows, letters of recommendation can be included in this section.

Nomination packet deadline: June 1, 2019.

Send to Ohio Veterans Hall of Fame, Ohio Department of Veterans Services,  
77 S. High Street – 7<sup>th</sup> Floor, Columbus OH 43215  
or [HallOfFame@dvs.ohio.gov](mailto:HallOfFame@dvs.ohio.gov) or fax to 614.387.7317.